

September 2019

Dear Parents / Carers

OPEN EVENING – WEDNESDAY, 11th SEPTEMBER 2019

This year our Open Evening is on Wednesday, 11th September, between 6.30 pm – 9.00 pm. We are always grateful to students who are involved in this evening.

If your son/daughter wishes to help this year I should be grateful if you would sign the permission slip attached and return it to your child's tutor.

We would like as many Year 7 students as possible to help by showing visitors round the school. We will go through with the Year 7 students what they need to do in an assembly on Monday and by Wednesday evening they will know the route they are going to follow, so they do not need to worry.

Please note that school ends at 2.00 pm on Wednesday, 11th September. Students who need to can remain on site as normal until 2:55pm and will be supervised in the Hall. The LRC will not be available on this occasion.

Students who are helping should arrive back at school between 5.30 pm – 6.00 pm in full school uniform.

Students can be picked up at any time during the evening but by 9.00 pm at the latest. Some students have often finished before 9.00 pm so we would ask that they are able to contact you between 8.00 pm and 9.00 pm for pick up at the relevant time. For drop off from 5:30pm and especially for pick up at the end of the Open Evening, we ask that parents drive down to the school, pick up the student from outside the main school gate and then use the one way system outlined below.

From 5.30 pm, to avoid traffic congestion, we will be operating a one-way system in Brooklands Lane that is from Heath Road, along the Lane and up to the school. Brooklands College has kindly agreed to allow us to exit through their grounds to maintain the flow of traffic. Once you have driven past the school you take the first left turn. By following this route, you will drive through the grounds of Brooklands College and eventually come out onto Heath Road up towards the station. Thank you very much for your co-operation in this matter.

We look forward to another successful evening.

If you require any further information, please do not hesitate to contact me at the school.

On Thursday, 12th September **ALL** students should arrive at school by 10.45 am ready for a prompt 10.55 am start to Period 3. Once again supervision will be available in the Hall from 8.30 am, if required.

Yours sincerely,



S. Schofield
Assistant Principal